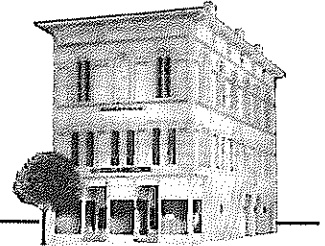




VILLAGE OF JONESVILLE

265 E. CHICAGO ST.
JONESVILLE, MI 49250
www.jonesville.org

(517) 849-2104
Fax (517) 849-9037
email: manager@jonesville.org



**Village of Jonesville
Downtown Development Authority
Agenda November 8, 2011
7:30 A.M. Village Hall**

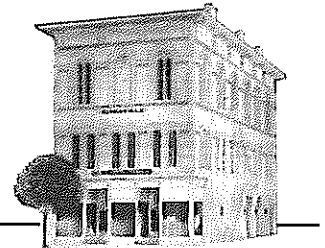
- A. CALL TO ORDER
- B. PRESENTATIONS AND RECOGNITION
- C. APPROVAL OF AGENDA – November 8, 2011
- D. APPROVAL OF MINUTES – September 13, 2011
- E. PUBLIC COMMENT
- F. NEW BUSINESS
 - 1. **Redevelopment Project Area and Development District
Or Area Liquor Licenses** [Action]
 - 2. **2012 Annual Meeting Calendar** [Action]
 - 3. **Recommendation for Board (Re)Appointments (3)** [Action]
 - 4. **Notice of Intent Capital Improvement Bond Resolution Recommendation** [Action]
- G. ONGOING BUSINESS
 - 1. **Downtown North Parking Lot & Development Projects**
 - 2. **MDOT Abandoned Railroad Right of Way**
- H. ADJOURNMENT – Next Scheduled Meeting January 10, 2012*



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Handwritten initials: JRS

To: Jonesville DDA Board
From: Adam R. Smith, Village Manager
Date: November 4, 2011
Re: Manager Report & Recommendations for November 8, 2011 DDA Board Meeting

F. 1 Redevelopment Project Area and Development District or Area Liquor Licenses

The State of Michigan allows on-premises liquor licenses under certain conditions as defined in Public Act 501 of 2006, Section 521a(1) of the Michigan Liquor Control Code of 1998, MCL 436.1521a(1)(b). Additional licenses may be issued to establishments that are located in a city redevelopment project area meeting certain criteria that are engaged in activities determined by the commission to be related to dining, entertainment, or recreation. The relevant area for Jonesville is the already established Downtown Development Authority district. One of the conditions of the aforementioned Act is that the DDA District be established as a "Redevelopment Project Area" as defined by the Act. The Village of Jonesville must provide to the Michigan Liquor Control Commission an affidavit from the Fayette Township Assessor, and certified by the Village Clerk, stating the total amount of public and private investment in real and personal property within the DDA (minimum of \$200,000) over the preceding time period as required (5 years). DDA licenses would be available to both new and existing businesses. Eligible businesses must be engaged in dining, entertainment or recreation and be open to the general public and be able to document \$75,000 in investment (within the previous 5 years). PA 501 sets the cost of a DDA liquor licenses at \$20,000, this is a one-time, non-refundable cost; re-sale of licenses is prohibited. Businesses utilizing a DDA liquor license must be open ten hours per day at least five days a week and have a 25 person seating capacity.

tice

I am recommending support for a resolution from the governing body of the village establishing the development district as a redevelopment project area (consistent with DDA boundaries) in an effort to further economic development efforts. A motion to recommend to the Village Council to approve the designation of the Village of Jonesville Downtown Development District as the Redevelopment Project Area for purposes of the Redevelopment Project Area and Development District or Area Liquor Licenses as authorized by MCL 436.1521a(1)(b) is necessary to move forward in this economic development initiative.

Please refer to attached Michigan Liquor Control Commission information and sample resolution.

F. 2 2012 Annual Meeting Calendar

Consistent with current meetings, the 2012 Annual Meeting Calendar draft schedules DDA meetings on the second Tuesday of every other month beginning in January, 7:30 A.M. at Village Hall. The DDA may choose to change both the day and time. A motion is necessary to adopt a 2012 Annual Meeting Calendar. *Please refer to the attached 2012 Annual Meeting Calendar.*

F. 3 Recommendation for Board (Re)Appointments (3)

The four (4) year terms of Board Members Chris Fast, Don Germann, and Clint Barrett end this November. Mr. Fast (Andrew Mack & Son Brush Co.), Mr. Germann (County National Bank - Jonesville) and Mr. Barrett (Barrett Insurance) have all expressed an interest in being reappointed for a four year term to expire November 2015. Currently, no additional applications for appointment to the DDA are on file. A motion is necessary to provide a recommendation to the Village Council for re/appointment of three (3) board members.

F. 4 Notice of Intent Capital Improvement Bond Resolution Recommendation

The first step in issuing Capital Improvement Bonds is the adoption of a Notice of Intent Resolution and publishing thereof (PA 34 of 2001, as amended). Approval of a Notice of Intent Resolution is necessary to move forward with the financing of the Downtown North Parking Lot & Development Plan Projects via Capital Improvement Bonds (General Obligation). The Notice of Intent includes language of an amount not to exceed \$500,000. A 45-day referendum period is required by law. I would advise the board recommend approval to Council of a Notice of Intent Resolution for General Obligation Capital Improvement Bonds. Please note, this is only the first step in the bond process, the Village Council can approve a Notice of Intent Resolution without any additional commitment. Miller Canfield will provide the required documentation template. We anticipate the issuing of bonds in the spring of 2012. *Please reference attached sample resolution template.*

G. 1 Downtown North Parking Lot & Development Plan Projects

Item reserved for discussion regarding status of Downtown North Parking Lot and capital improvement projects (M-99 lighting & water spray pad).

G. 2 MDOT Abandoned Railroad Right of Way

Item reserved for ongoing discussion regarding rail trail project. Grant application completed and submitted October 28, 2011.