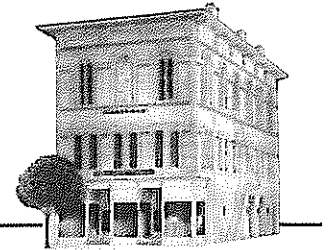




VILLAGE OF JONESVILLE

265 E. CHICAGO ST.
JONESVILLE, MI 49250
www.jonesville.org

(517) 849-2104
Fax (517) 849-9037
email: manager@jonesville.org



VILLAGE OF JONESVILLE COUNCIL AGENDA AUGUST 17, 2011 - 6:30 P.M. VILLAGE HALL

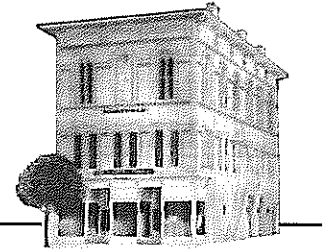
1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE**
2. **PRESENTATIONS AND RECOGNITIONS**
 - A. Jackson Community College, Marian Burlingham, Assistant Dean, LeTarte Center
3. **APPROVAL OF AGENDA**
4. **PUBLIC COMMENTS/AUDIENCE PRESENTATIONS**
Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the President.
5. **PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
6. **REPORTS AND RECOMMENDATIONS**
 - A. Michigan Municipal League
Annual Meeting Voting Delegate Appointments [Action Item]
 - B. Fiscal Year 2011 Budget Amendments [Action Item]
 - C. Citizen Advisory Committee – Cityhood Appointments [Action Item]
 - D. Local Development Finance Authority Appointment [Action Item]
 - E. Schedule Village to City Incorporation Community Meeting [Action Item]
 - F. Schedule 2011 Interchange of Ideas [Action Item]
 - G. Reschedule September Council Meeting [Action Item]
 - H. Schedule Public Hearing – Industrial Facilities Tax Exemption Certificate for Alphi Manufacturing, Inc. [Action Item]
 - I. Michigan CDBG Program Certifying Officer [Action Item]
7. **COUNCIL MINUTES**
 - A. Approve the regular minutes of August 10, 2011 [Action Item]
8. **ACCOUNTS PAYABLE**
 - A. Accounts Payable for August 2011 for \$99,390.56 [Action Item]
9. **DEPARTMENT REPORTS/YOUTH ADVISORS REPORT/COMMITTEE MINUTES**
 - A. Fire Department – Chief Adair
 - B. Water/Wastewater Treatment Plant – Superintendent Mahoney
 - C. Department of Public Works – Superintendent Kyser
 - D. Police Department – Chief Corbett
 - E. Cash Report – Finance Director Spahr
10. **ADJOURNMENT**



VILLAGE OF JONESVILLE

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(517) 849-2104
Fax (517) 849-9037
email: manager@jonesville.org



To: Jonesville Village Council
From: Adam R. Smith, Village Manager
Date: August 12, 2011
Re: Manager Report & Recommendations for August 17, 2011 Council Meeting

2. A Jackson Community College, Marian Burlingham, Assistant Dean, LeTarte Center
Item reserved for Jackson Community College update.

6. A Michigan Municipal League

Annual Meeting Voting Delegate Appointments [Action Item]

The Annual Meeting of the Michigan Municipal League will be held in Grand Rapids on Wednesday October 5, 2011. Pursuant to the provisions of the MML Bylaws, the Village of Jonesville is requested to designate by action of its governing body one official who will be in attendance at the Convention as the official representative to cast the vote of the municipality at the annual meeting, and if possible, to designate one other delegate to serve as alternate. At this time, Councilmen Hayes and Penrose are registered to attend. Councilman Hayes has served in the capacity of Jonesville's voting delegate for the past several years. A motion is necessary for the designation of voting delegates. *Please refer to attached MML annual meeting notice.*

6. B Fiscal Year 2011 Budget Amendments [Action Item]

I would recommend a motion to approve the budget amendments as submitted by Finance Director Spahr. Brief explanations for line item adjustments are provided in parentheses following each item. Finance Director Spahr will provide further detail on individual line items as requested. The amendments as a whole represent a nominal adjustment in the amount of \$4,566 across all funds excluding the positive \$100,000 increase to local streets fund balance. The estimated year end fund balance report is also attached. General Fund Balance is estimated to have increased by \$50,006 in FY11. The Fiscal Year 2011 4th Quarter Budget Review is slated for the September Council Meeting. Final year-end data will be available pending our annual audit. A motion is necessary to approve the FY11 budget amendments (Fiscal Year ending June 30, 2011). *Please refer to attached budget amendment spreadsheet and estimated year-end fund report.*

6. C Citizen Advisory Committee – Cityhood Appointments [Action Item]

In accordance with adopted 2011/2012 Council Strategic Objective of evaluation of city incorporation (i.e. removing a layer of government for residents), Council action is necessary to appoint an eight member Citizen Advisory Committee (CAC) charged with identifying the advantages and disadvantages to incorporation as a home rule city and to report their recommendation to the Village Council at the September Council Meeting (and forthcoming meetings as necessary). The CAC would be tasked with holding a community forum(s) which would serve as both an educational forum and solicit feedback from village residents regarding

cityhood; discussing the cityhood concept with various members and organizations of the community; and developing an informational flyer. The services of Dr. Lynn Harvey, Michigan State University, Professor Emeritus, State and Local Government, would be retained assist the CAC facilitate the forum(s) for village residents. A motion would be necessary to appoint the Citizen Advisory Committee. A front page article in the July 27, 2011 edition of the Hillsdale Daily News solicited individuals with an interest in serving on the committee. President Snow is recommending appointment of the eight residents to the committee whom expressed an interest in service: Jon "Mike" Fast, Jim Pope, Penny Sarles, Barbra Clark, George Humphries, Christine Bowman, Dean Adair II and David Steel.

6. D Local Development Finance Authority Appointment [Action Item]

The Jonesville Local Development Finance Authority reserves a board seat for the Jonesville Community Schools (JCS) superintendant. Thus, it is necessary to replace the seat given up by former Superintendant Mike Potts with JCS's new superintendant Ms. Chellie Broesamle. Superintendant Broesamle's four-year LDFA term would be through November 2015 subject to her role with JCS. A motion is necessary for official appointment of Superintendant Broesamle to the LDFA Board.

6. E Schedule Village to City Incorporation Community Meeting [Action Item]

In accordance with adopted 2011/2012 Council Strategic Objective of evaluation of city incorporation (i.e. removing a layer of government for residents). A motion is necessary to schedule a community educational meeting regarding village to city incorporation. I recommend a motion to schedule the community educational meeting on Tuesday September 13, 2011 at 6:30 P.M. at the Jonesville Fire Station Community Room, 114 West Chicago Street, Jonesville, MI. The community meeting will provide the Citizen Advisory Committee – Cityhood an opportunity to identify questions and concerns, solicit feedback and share information with village residents. The services of Dr. Lynn Harvey, Michigan State University, Professor Emeritus, State and Local Government, would be retained to facilitate the community meeting.

6. F Schedule 2011 Interchange of Ideas [Action Item]

Per Council's goal to ensure adequate communication and the exchange of ideas between elected and appointed officials of Jonesville, the fourth annual Interchange of Ideas Forum requires scheduling. Jonesville's 2011 Interchange of Ideas – Collaboration from Within, includes participation from the Village Council, Downtown Development Authority, Local Development Finance Authority, and Planning Commission. In order to ensure success of the forum, active discussion engagement by elected and appointed officials is necessary. I would recommend scheduling the forum for Wednesday September 7, 2011, 7:30 A.M. at the Jonesville Fire Station, 114 E. Chicago Street. A motion is necessary to schedule the 2011 annual forum.

6. G Reschedule September Council Meeting [Action Item]

As the Village Manager will be out of town attending the International City Managers Association (ICMA) Annual Conference on September 21, 2011, President Snow has requested that the September 21, 2011 Council Meeting be rescheduled for Thursday September 29, 2011, 6:30 P.M. at Village Hall. A motion is necessary to reschedule the September Council Meeting.

**6. H Schedule Public Hearing – Industrial Facilities Tax Exemption
Certificate for Alphi Manufacturing Inc.**

[Action Item]

Alphi Manufacturing, Inc. has submitted an Application for Industrial Facilities Tax (IFT) Exemption Certificate. Alphi Manufacturing Inc. is making equipment investments to allow for additional capacity for certain product ranges. Equipment investments costs are in the amount of \$500,000. I recommend a motion to schedule a public hearing on September 29, 2011 at 6:30 P.M. at Village Hall, 265 East Chicago Street, Jonesville, MI, for the purpose of acting on the IFT Exemption Certificate. The September 29, 2011 date recommendation is subject to approval of item 6. G. *Please refer to the attached IFT application and itemized equipment list.*

6. I Michigan CDBG Program Certifying Officer

[Action Item]

The Village of Jonesville has been successful in its application for a Michigan Community Development Block Grant (CDBG) in the amount of \$175,000. The project will allow for parking lot reconstruction and expansion and the creation of seven (7) jobs in partnership with Olivia's Chop House. As part of the grant, it is necessary to appoint a Certifying Officer for the Downtown North Parking Lot Project--CDBG Environmental Review Procedures. The Certifying Officer of the applicant [Village of Jonesville] is authorized to, and does consent to, assume the status of responsible federal official, under the National Environment Policy Act of 1969, insofar as the provisions of said Act apply to the state of Michigan responsibilities for environmental review, decision-making, and action assumed and carried out by the applicant. As the village manager is the chief administrative officer for the Village, it is my recommendation that the village manager officially be designated as the certifying officer for environmental review procedures on the Downtown North Parking Lot Project (MSC 210048-CDI). A motion is necessary to designate a certifying officer. *Please refer to attached award letter and MSC 210048-CDI background information.*

Correspondence:

- 2011/12 Michigan Municipal League Membership Letter
- Zoning Administrator Training Certificate – Michael Kyser
- Zoning Administrator Training Certificate – Cynthia Means
- Zoning Report January-June 2011



michigan municipal league

Better Communities. Better Michigan.

August 10, 2011

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

RECEIVED
AUG 12 2011

BY: _____

Dear Official:

The Annual Convention of the Michigan Municipal League will be held in Grand Rapids, October 4-7, 2011. The annual meeting is scheduled for 1:00 pm on Wednesday, October 5, at the Amway Grand. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see page 2).
2. Policy. To vote on Core Legislative Principles document and resolutions properly brought before the annual meeting. All member municipalities planning on submitting resolutions for consideration at the annual meeting are reminded that under the Bylaws, the deadline for League Trustees to receive resolutions for their review is September 2, 2011 (please see page 2).
3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the annual meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than September 21, 2011.

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of officers, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions *

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the League to receive resolutions is September 2, 2011.

"Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership are available on the League website*, to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the annual meeting.

The Board of Trustees will meet on Wednesday, October 5 at the Amway Grand for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

* The proposed League Core Legislative Principles document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Susan at the League at 800-653-2483.

Sincerely,



Carol Shafto
President
Mayor of Alpena



Daniel P. Gilmartin
Executive Director & CEO

Enc.

2010 - 2011 BUDGET AMENDMENTS
June 30, 2011

		CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
GENERAL FUND				
<u>REVENUE</u>				
539	Grant Funds (Radio Grant - Not budgeted)	\$ -	\$ 28,700	\$ 28,700
676	Contrib from Other Funds (DPW Pole Barn - Not budgeted)	\$ -	\$ 21,630	\$ 21,630
676.247	Contrib from LDFA (Not enough budgeted)	\$ 12,000	\$ 17,005	\$ 5,005
676.303	Contrib from DDA-Parking Lot M&R (Not enough budgeted)	\$ 8,675	\$ 10,300	\$ 1,625
678.300	Reimb - St Hwy Overhead (Not enough budgeted)	\$ 1,500	\$ 3,190	\$ 1,690
<u>EXPENSE</u>				
172 MANAGER				
719	Retirement - Village Portion (Not enough budgeted)	\$ 4,800	\$ 6,800	(\$2,000)
218 GENERAL OFFICE				
702.500	Salaries & Wages - Clerical (Not enough budgeted)	\$ 137,426	\$ 140,601	(\$3,175)
258 DATA PROCESSING/COMPUTER DEPT				
727	Office Supplies (Check stock/toner - Not enough budgeted)	\$ 500	\$ 600	(\$100)
265 VILLAGE HALL				
910	Insurance (Not enough budgeted)	\$ 700	\$ 1,300	(\$600)
921	Electricity (Rate increase - Not enough budgeted)	\$ 2,700	\$ 3,000	(\$300)
923	Gas Heat/Service (Volunteer Energy)	\$ 1,300	\$ 1,100	\$200
301 POLICE DEPARTMENT				
910	Insurance (Too much budgeted)	\$ 13,000	\$ 10,100	\$2,900
977	Equipment (Radios/Grant - Not enough budgeted)	\$ 3,100	\$ 4,500	(\$1,400)
336 FIRE DEPARTMENT				
975	Additions & Improvements (New truck bay heaters)	\$ -	\$ 3,600	(\$3,600)
977	Equipment - Misc (Not budgeted)	\$ -	\$ 2,100	(\$2,100)
977.100	Equipment - Radios (Radios/Grant - Not enough budgeted)	\$ 2,700	\$ 24,000	(\$21,300)
977.200	Equipment - Hose & Appl (Budget not used)	\$ 2,000	\$ -	\$2,000
442 PARKING LOTS				
930	Repairs & Maintenance (Not enough budgeted)	\$ 700	\$ 2,000	(\$1,300)
940	Equipment Rental (Not enough budgeted)	\$ 4,000	\$ 4,350	(\$350)
443 SIDEWALKS				
702	Salaries & Wages (Transfer to FY 2012 budget)	\$ 1,000	\$ 100	\$900
930	Repairs & Maintenance (Transfer to FY 2012 budget)	\$ 2,000	\$ 10	\$1,990
940	Equipment Rental (Transfer to FY 2012 budget)	\$ 2,500	\$ 90	\$2,410
444 DEPT OF PUBLIC WORKS				
702.400	Salaries & Wages - On Call (Not Budgeted)	\$ -	\$ 850	(\$850)
715	Employer's share - FICA/Medicare (Not enough budgeted)	\$ 200	\$ 1,000	(\$800)
716	Health Insurance (Not enough budgeted)	\$ 225	\$ 1,100	(\$875)
719	Retirement - Village Portion (Not enough budgeted)	\$ 225	\$ 450	(\$225)
818	Contractual - Spring Clean Up (Not enough budgeted)	\$ 3,500	\$ 4,100	(\$600)
975	Additions & Improvements (DPW pole barn)	\$ -	\$ 21,650	(\$21,650)
448 STREET LIGHTING				
921	Electricity (Not enough budgeted)	\$ 30,000	\$ 34,090	(\$4,090)
975	Additions & Improvements (LDFA - Gaige St lights)	\$ -	\$ 5,010	(\$5,010)
751 RECREATION				
740	Operating Supplies (Not enough budgeted)	\$ 2,000	\$ 3,000	(\$1,000)
742	Uniforms (Not enough budgeted)	\$ 6,000	\$ 7,000	(\$1,000)
818	Contractual (Not enough budgeted)	\$ 5,000	\$ 6,800	(\$1,800)

2010 - 2011 BUDGET AMENDMENTS
June 30, 2011

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
770 PARKS			
975 Additions & Improvements (Ice Rink - Not budgeted)	\$ -	\$ 2,925	(\$2,925)
895 PROMOTIONS			
702 Salaries & Wages (Not budgeted)	\$ -	\$ 100	(\$100)
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (8,100)
MAJOR STREETS			
<u>EXPENSE</u>			
451 STREET CONSTRUCTION			
975.300 Additions & Improvements - Murphy St (Tfr to FY 2012)	\$400,000	\$390,000	\$10,000
897 OTHER ACTIVITIES			
965.301 Contrib to Debt Service	\$0	\$6,110	(\$6,110)
900 ADMINISTRATION			
965.101 Contrib to Gen Fund - Admin Wages (On-Call budget)	\$10,000	\$10,450	(\$450)
MAJOR ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 3,440
LOCAL STREETS			
<u>REVENUE</u>			
676.100 Contribution from LDFA (Not budgeted)	\$0	\$10,000	\$ 10,000
<u>EXPENSE</u>			
900 ADMINISTRATION			
965.100 Contrib to Major Streets (reduce budget)	\$100,000	\$10,000	\$90,000
965.301 Contrib to Debt Service (Not budgeted)	\$0	\$62,133	(\$62,133)
905 DEBT SERVICE			
991 Capital Improvement Bond - Principal	\$35,000	\$0	\$35,000
995 Capital Improvement Bond - Interest	\$27,133	\$0	\$27,133
LOCAL ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 100,000
STATE HIGHWAY			
<u>EXPENSE</u>			
465 ROUTINE MAINTENANCE			
818 Contractual (Adjust budget)	\$7,260	\$5,760	\$1,500
478 WINTER MAINTENANCE			
702 Salaries & Wages (Adjust budget)	\$2,650	\$1,775	\$875
702.200 Salaries & Wages - Doubletime (Not enough budgeted)	\$400	\$600	(\$200)
716 Health Insurance (Adjust budget)	\$475	\$50	\$425
740 Operating Supplies (Not enough budgeted)	\$1,500	\$3,600	(\$2,100)
940 Equipment Rental (Not enough budgeted)	\$3,000	\$7,200	(\$4,200)
900 ADMINISTRATION			
956 Miscellaneous (Adjust budget)	\$2,629	\$0	\$2,629
ST HWY CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (1,071)
DDA			
<u>REVENUE</u>			
694 Other Income (St of MI Stscape Reimb - Not budgeted)	\$0	\$16,200	\$ 16,200
<u>EXPENSE</u>			
442 PARKING LOTS			
818.100 Contractual - Relocate Power Lines (Not budgeted)	\$0	\$12,000	(\$12,000)
965.100 Contr to Gen Fund - Pkg Lot M&R (Not enough budgeted)	\$8,675	\$10,300	(\$1,625)

2010 - 2011 BUDGET AMENDMENTS
June 30, 2011

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
443 SIDEWALKS			
702 Salaries & Wages (Not enough budgeted)	\$500	\$1,160	(\$660)
940 Equipment Rental (Not enough budgeted)	\$500	\$1,250	(\$750)
DDA CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 1,165
<u>DEBT SERVICE</u>			
<u>REVENUE</u>			
676.202 Contrib from Major St (Not budgeted)	\$0	\$6,110	\$ 6,110
<u>EXPENSE</u>			
906 MAJOR ST BOND			
995 Major St Bond (Not budgeted)	\$0	\$6,110	(\$6,110)
DEBT SERVICE CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<u>WATER FUND</u>			
<u>EXPENSE</u>			
536 IRON REMOVAL PLANT			
740 Operating Supplies (Not enough budgeted)	\$7,000	\$10,800	(\$3,800)
930.100 Repairs & Maint Rebuild Pump (Budget not needed)	\$26,000	\$0	\$26,000
975 Additions & Improvments (VFD's - Not budgeted)	\$0	\$22,200	(\$22,200)
WATER FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<u>MOTOR VEHICLE POOL</u>			
<u>EXPENSE</u>			
896 MOTOR VEHICLE POOL			
702 Salaries & Wages (Too much budgeted)	\$24,315	\$17,000	\$7,315
930.100 Repairs & Maint Rebuild Pump (Budget not needed)	\$12,000	\$13,815	(\$1,815)
968 Depreciation Expense (Not enough budgeted)	\$72,000	\$77,500	(\$5,500)
WATER FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -

**VILLAGE OF JONESVILLE
2010/11 ESTIMATED YEAR END FUND BALANCES**

	GEN FD	MAJOR	LOCAL	STATE	L.D.F.A.	D.D.A.	DEBT SVC	SEWER	WATER	M.V.P.
09/10 Audit Fund Bal	\$743,034	\$62,082	\$641,021	\$2,363	\$545,111	\$272,252	\$57,944	(\$106,065)	\$388,979	\$303,635
Est. 10/11 Revenue	\$951,408	\$530,025	\$265,240	\$28,588	\$232,900	\$212,150	\$115,145	\$801,000	\$400,100	\$147,800
Est. 10/11 Expenses	(\$951,200)	(\$522,015)	(\$724,768)	(\$28,588)	(\$432,900)	(\$319,548)	(\$114,995)	(\$1,025,925)	(\$522,515)	(\$195,930)
	\$743,242	\$70,092	\$181,493	\$2,363	\$345,111	\$164,854	\$58,094	(\$330,990)	\$266,564	\$255,505
Plus Depreciation								\$286,000	\$83,000	\$72,000
Amendments										
3/16/2011	\$58,106	\$1,500	\$230,000		\$74,000	(\$37,400)				
6/30/2011	(\$8,100)	\$3,440	\$100,000	(\$1,071)		\$1,165	\$0		\$0	\$0
Fund Bal Before Res	\$793,248	\$75,032	\$511,493	\$1,292	\$419,111	\$128,619	\$58,094	(\$44,990)	\$349,564	\$327,505
Park Reserve	(\$70,100)									
Expansion Reserve					(\$65,000)					
Revolving Loan Fund						(\$25,000)				
Estimated 10/11 EOY Fund Balance	\$723,148	\$75,032	\$511,493	\$1,292	\$354,111	\$103,619	\$58,094	(\$44,990)	\$349,564	\$327,505

Date Prepared: 08/12/11



ALPHI
MANUFACTURING
Precision Tubular Products

August 11, 2011

RECEIVED
AUG 12 2011

BY: _____

Cindy Means
Clerk/Deputy Treasurer
265 E Chicago St.
Jonesville
MI 49250

Dear Cindy,

SUBJECT: APPLICATION FOR IFT EXEMPTION

After a long troubling period for the automotive industry, we are finally looking at investing in some new industrial equipment!

Please find our application for Industrial Facilities Tax Exemption Certificate and equipment list attached (original plus 2 copies). I would like to request a Public Act 198 Abatement hearing.

Please notify me when the hearing is scheduled and/or you need any additional information.

Kind regards

Philip Marshallsay
CFO

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Alpha Manufacturing, Inc.	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3371	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 576 Beck St, Jonesville, MI 49250	▶ 1d. City/Township/Village (indicate which) Village of Jonesville	▶ 1e. County Hillsdale
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	▶ 3a. School District where facility is located Jonesville	▶ 3b. School Code 30030
		4. Amount of years requested for exemption (1-12 Years) 12 Years

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Alpha is engaged in the manufacture of metal tubular products, primarily for the automotive exhaust industry. We are proposing to purchase new equipment to allow for additional capacity for certain product ranges.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ _____ Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$500,000.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$500,000.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	10/1/11	1/31/12	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 6	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 3
--	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

▶ 12a. Check the type of District the facility is located in:

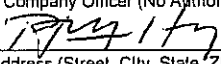
Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 6/18/85	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Philip Marshallsay	13b. Telephone Number (517) 849-9945	13c. Fax Number (517) 849-2556	13d. E-mail Address pmarshallsay@alphimfg.com
14a. Name of Contact Person Philip Marshallsay	14b. Telephone Number (517) 849-9945	14c. Fax Number (517) 849-2556	14d. E-mail Address pmarshallsay@alphimfg.com
▶ 15a. Name of Company Officer (No Authorized Agents) Philip Marshallsay			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (517) 849-2556	15d. Date 8/11/11
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 576 Beck St, Jonesville, MI 49250		15f. Telephone Number (517) 849-9945	15g. E-mail Address pmarshallsay@alphimfg.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



ALPHI
MANUFACTURING
Precision Tubular Products

August 11, 2011

To whom it may concern,

The undersigned certifies that the equipment listed in the attached schedule (titled "2011 IFT Abatement Application – Equipment List") will be placed into service by the dates shown.

Signed as certified:

.....
Philip Marshallsay
CFO

ALPHI MANUFACTURING, INC.

2011 IFT ABATEMENT APPLICATION

Equipment List:

Description	Cost	In service date
Sanderson Tube Perforating Machine	\$220,000	By Jan 31, 2012
Overton Orbital Spin Flare Machine	\$150,000	By Dec 31, 2011
ProtoOne Tube End Deburring Machines x 4	\$48,000	By Jan 31, 2012
Scotchman Cold Saw	\$24,000	By Sep 30 2011
Addison McKee Trim Unit	\$21,000	By Sep 30 2011
Overhead Drill Unit	\$22,000	By Jan 31, 2012
Other - miscellaneous items	\$15,000	By Jan 31, 2012
Total	\$500,000	



MICHIGAN STRATEGIC FUND

August 10, 2011

300 N Washington Sq
Lansing, MI 48913

MSF BOARD

Michael A. Finney
President and Chair
Michigan Economic
Development Corporation

Linda Ewing
United Auto Workers

James Herbert
Neogen Corporation

Paul E. Hodges, III

Andy Dillon
*Michigan Department
of Treasury*

Steve H. Hilfinger
*Michigan Department
of Licensing &
Regulatory Affairs*

Mitchell A. Mondry
M Group, LLC

W. Howard Morris
*President and
Chief Investment Officer*
Prairie & Tireman, LLC

James G. Petcoff
JPCS, LLC

Richard E. Rassel
Butzel Long

Charles Rothstein
Beringea LLC

Mr. Robert Snow
President
Village of Jonesville
265 East Chicago Street
Jonesville, MI 49250

Re: Downtown North Parking Lot Project
MSC 210048-CDI

Dear Mr. Snow:

On behalf of the Michigan Strategic Fund, I am pleased to inform you that a Michigan Community Development Block Grant (CDBG) has been awarded to the Village of Jonesville in the amount of \$175,000. The project will allow for parking lot reconstruction and expansion and the creation of seven (7) jobs in your community.

Enclosed are two original grant agreements. The grant agreement governs the performance of an approved grant. Any modification to the grant agreement must have the prior written approval of the Michigan Strategic Fund. I urge you not to make any commitments or enter into negotiations relative to the grant until the grant agreement has been carefully reviewed and executed.

If the grant agreement is acceptable, please sign both original grant agreements. Please note that the acknowledgment is to be signed by Babcock Group LLC, dba Olivia's Chop House. Return one set of documents within 30 days from the date of this letter to Lenore Costa, Program Administration, 300 North Washington Square, 4th Floor, Lansing, Michigan 48913. Ms. Costa may be contacted at (517) 373-1936. Keep the other set for your files. If you do not return the documents within 30 calendar days, the grant offer may be terminated.

Again, let me congratulate you on the selection of your project for a CDBG program grant. My best wishes for a successful project.

Sincerely,

Michael Pohml
Fund Manager
Michigan Strategic Fund

Enclosures

AFFIDAVIT OF PUBLICATION

VILLAGE OF JONESVILLE
265 East Chicago Street
Jonesville, Mi 49250
517-849-2104

STATE OF MICHIGAN]
] SS
COUNTY OF HILLSDALE]

Cynthia D. Means, being first duly sworn, says that she is the Clerk for the Village of Jonesville, a governmental agency in Hillsdale County, Michigan.

I hereby certify that the attached was advertised in a newspaper of our choice for the following dates, to wit:

Thursday, July 28, 2011 in the Hillsdale Daily News

Combined Notice: Notice to public of no significant impact on the en... notice to public of request for release of funds under Title 1 of the Ho... Community Development Act of 1974 for the following project: Dow... Parking Lot.

Cynthia D. Means (signature)
Cynthia D. Means, Village Clerk

Subscribed and sworn to before me this 9th day of August, 2011.

Lenore M. Spahr (signature)
Notary Public for Hillsdale County, Michigan

My commission expires 1/24/2018

LENORE M. SPAHR
NOTARY PUBLIC - STATE OF MICHIGAN
County of Hillsdale
My Commission Expires 01/24/2018
Acting in the County of

PUBLIC NOTICE

Combined Notice

NOTICE TO PUBLIC OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT AND NOTICE TO PUBLIC OF REQUEST FOR RELEASE OF FUNDS

Village of Jonesville, 265 E. Chicago St., Jonesville, MI 49250, 517-849-2104

On August 15, 2011, the Village of Jonesville will request the state of Michigan to release Federal funds under Title I of the Housing and Community Development Act of 1974 (P.L. 93-383) for the following project: The Project Name is the Downtown North Parking Lot. The purpose of the project is reconstruction and expansion of parking area to better serve the central business district. The location of the project will be north of US-12 between Water Street and Evans Street. The estimated cost

Legal 99

of the project is \$507, 079. Finding of No Significant Impact

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of human environment and accordingly the Village of Jonesville has decided not to prepare an Environmental Impact Statement (EIS) under the National Environmental Policy Act of 1969 (P.L. 91-190).

The reasons for such a decision not to prepare an EIS are as follows: There is no negative environmental impact; therefore, an EIS is not necessary.

An Environmental Review Record respecting the proposed project has been made by the Village of Jonesville which documents the environmental review of the project and more fully sets

Combined Notice
NOTICE TO PUBLIC OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT
AND NOTICE TO PUBLIC OF REQUEST FOR RELEASE OF FUNDS

Village of Jonesville
(Name)

Date Published: July 28, 2011

265 E. Chicago St. Jonesville, MI 49250
(Street, City, Zip code)

517-849-2104
(Telephone)

On **August 15, 2011**, the Village of Jonesville will request the state of Michigan to release Federal funds under Title I of the Housing and Community Development Act of 1974 (P.L. 93-383) for the following project:

Downtown North Parking Lot
(Project Name)

Reconstruction and expansion of parking area to better serve the central business district.
(Purpose of the Project)

North of US-12 between Water Street and Evans Street
(Location of Project)

\$507,079
(Estimated Cost of Project)

Finding of No Significant Impact

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of human environment and accordingly the Village of Jonesville has decided not to prepare an Environmental Impact Statement (EIS) under the National Environmental Policy Act of 1969 (P.L. 91-190).

The reasons for such a decision not to prepare an EIS are as follows: There is no negative environmental impact, therefore, an EIS is not necessary.

An Environmental Review Record respecting the proposed project has been made by the Village of Jonesville which documents the environmental review of the project and more fully sets forth the reasons why an EIS is not required. The Environmental Review Record is on file at the Village Hall and is available for public examination and copying between the hours of 7:30 a.m. and 6:00 p.m. No further environmental review of such a project is proposed to be conducted prior to the release of federal funds.

Public Comments on Finding

All interested agencies, groups, and persons disagreeing with this decision are invited to submit written comments for consideration by the Village of Jonesville to the Office of the Village Manager on or before **August 12, 2011**. All such comments so received will be considered and the Village of Jonesville will not request the release of federal funds or take any administrative action on the proposed project prior to the date specified in the preceding sentence.

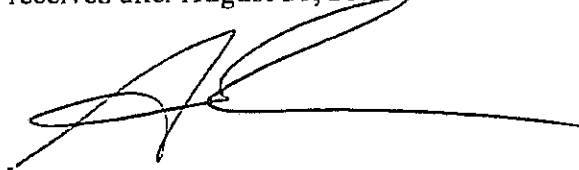
Release of Funds

Village of Jonesville will undertake the project described above with the Community Development Block Grant funds from the State of Michigan under Title I of the Housing and Community Development Act of 1974. Village of Jonesville is certifying to the State of Michigan that Village of Jonesville and Village Manager Adam Smith in his capacity as Village Manager consent to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied. The legal effect of the certification is that on its approval, Village of Jonesville may use the Block Grant funds and the state will have satisfied its responsibilities under the National Environment Policy Act of 1969.

Objections to State Release of Funds

The State of Michigan will accept an objection to its approval only if it is on one of the following bases: (a) that the certification was not in fact executed by the certifying officer or other officer of the applicant approved by the State of Michigan; or (b) that applicant's environmental review record for the project indicated omission of a required decision finding or step applicable to the project in the environmental review process. Objections must be prepared and submitted to the State of Michigan, MEDC, 300 North Washington Square, Lansing, Michigan 48913.

Objections to the release of funds on bases other than those stated above will not be considered by the State. No objection received after **August 31, 2011** will be considered by the State.



(Signature of Certifying Officer)

ADAM SMITH
(Name)

VILLAGE MANAGER

MICHIGAN CDBG PROGRAM

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

Request for Release of Funds

And

Certification of Environmental Review Procedures

(Pursuant to Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended through 1983)

Village of Jonesville	MSC210048-CD1
1. NAME OF APPLICANT	2. GRANT NUMBER
265 E. Chicago St, Jonesville, MI 49250	7/28/11
3. APPLICANT'S ADDRESS	4. DATE OF REQUEST/ CERTIFICATION

5. REQUEST FOR RELEASE OF FUNDS. Release of approved grant funds for the following project is requested.

PROJECT: Downtown North Parking Lot
GRANTEE: Village of Jonesville

6. CERTIFICATION. With reference to said project it is hereby certified:

- That the applicant has, at least 15 days prior to submitting this request for release of funds and certification, published in a newspaper of general circulation in the community affected a notice to the public (a copy of which is attached hereto) in accordance with 24 CFR 58.70;
- That the applicant has fully carried out its responsibilities for environmental review, decision-making, and action pertaining to the project named in the above request for release of funds;
- That the level of environmental clearance carried out by the applicant in connection with said project _____ did did not require the preparation and dissemination of an environmental impact statement;
- That the dates upon which all statutory and regulatory time periods for review, comment, or other response or action in regard to the clearance commenced and expired as indicated below; that all such dates which are applicable to the clearance are indicated below; and that with the expiration of each of the time periods indicated below, applicant is in compliance with the requirements of 24 CFR Part 58;

ITEM	COMMENCE MO/DAY/YR	EXPIRE MO/DAY/YR
Notice of Finding of No Significant Impact (FONSI) Publication		
Notice of Intent to Request a Release of Funds (NOI/RROF) Publication		
Combined FONSI/RROF or Concurrent Publication	7/28/11	8/12/11
Anticipated State Comment Period	8/15/11	8/31/11

Submission of all Environmental Review Documentation to State

- e. That the undersigned officer of applicant is authorized to, and does consent to, assume the status of responsible federal official, under the National Environmental Policy Act of 1969, insofar as the provisions of said Act apply to the state of Michigan responsibilities for environmental review, decision-making, and action assumed and carried out by the applicant; that by so consenting, the undersigned officer of applicant assumes the responsibilities, where applicable, for the conduct of environmental review, decision-making, and action as to environmental issues, preparation and circulation of draft and final environmental impact statements, and assumption of lead agency responsibilities for preparation of such statements on behalf of federal agencies when such agencies consent to such assumption;
- f. That the undersigned officer of applicant is authorized to consent personally, and on behalf of the applicant, to accept the jurisdiction of the federal courts, for the enforcement of all the aforesaid responsibilities, and that the undersigned does so consent, on behalf of applicant and of the undersigned, in the official capacity of the undersigned.

NOTE: Section 1001 of Title 18 of the United States Code and Criminal Procedure shall apply to the foregoing certification. Title 18 provides, among other things, that whoever knowingly and willfully makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

(Signature of Certifying Officer)

Adam Smith

(Name)

Village Manager

(Title)

265 E. Chicago St.

(Address)

Jonesville, MI 49250

Environmental Review Record

Name of Grantee or Applicant

Village of Jonesville

Application/Grant Number

MSC 210048-CD1

Original

Revision (dated): _____

Amendment (dated): _____

Name and Title of Certifying Officer

Adam Smith

Village Manager

Project Title

Downtown North Parking lot

Project Site

Parking area on north block bounded by Evans St. to east, Water St. to West

Grantee or Applicant

Village of Jonesville

Address

265 E. Chicago St, Jonesville, MI 49250

Project Representative

Adam Smith

Telephone

(517) 849-2104

Contact Person

TIM McLeon

Telephone

(517) 849-2104

Project Summary

Estimated Funds

CDBG Funds

Other

Pulverize existing Pavement

\$ 21,500

HMA Pavement @ 440 #/syd

\$ 137,600

Concrete Curb

\$ 15,900

***Subject to Council Approval**

**JONESVILLE VILLAGE COUNCIL
Minutes of August 10, 2011**

A meeting of the Jonesville Village Council was held on Wednesday August 10, 2011 at the Jonesville Village Hall. President Bob Snow called the meeting to order at 8:00 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Jim Marks and Andy Penrose. Absent: Ron Hayes

Also present: Manager Smith, DPW Superintendent Kyser, Police Chief Corbett, Asst. to the Manager McLean, Joe Brasier, Michelle Bianchi, Gary and Marcia Penix, David Steel, Mike Venturini, Christine Bowman, Gale Fix, and Joe Falater.

Councilman Gerry Arno led the Pledge of Allegiance.

Joe Brasier of the Excel – Sterling LDHA LP, Beachwood, Ohio, gave an executive summary regarding the proposed redevelopment of 117 West Street (former Kiddie Brush and Toy Company Site). This site has remained vacant and underutilized for several years. The redevelopment would result in the re-use of the 4-story existing structure allowing for affordable senior and family housing. The first and fourth floors of the building are reserved for seniors, with non-age restricted renters occupying the second and third floors. Separate entrances, stairwells and elevators will be provided protecting the privacy of senior residents. Prominent exterior amenities will include a clock tower at the SW corner of the property, along with a gazebo in the open space. The estimated total project is approximately \$6-7 millions dollars. Financing will be provided via tax credits awarded by the Michigan State Housing Development Authority, Federal Historic Tax Credits and private investors. The renovation could begin as soon as spring 2012, with construction lasting 8 – 12 months. Mr. Brasier stated that Heritage Lane Residences will provide a triple bottom line for the community, providing affordable housing while amplifying Jonesville's historic character and stimulating downtown businesses.

At 08:04 p.m., President Snow opened the public hearing for the Michigan Department of Transportation Enhancement Grant Application for Abandoned Railroad Right of Way Acquisition. Manager Smith advised that submission of a comprehensive grant application to MDOT is anticipated on or before the October 31, 2011 deadline.

- Jerry Drake, a Jonesville representative of the Headwaters Recreation Authority, advised that they are aware of the potential project.

- Marcia Penix questioned who will maintain the trail once completed.

The Public Hearing was closed at 8:06 p.m. with no additional public comments.

At 08:08 p.m., President Snow opened the public hearing for the Payment in Lieu of Taxes Ordinance #205 for 117 West Street. Manager Smith advised that Heritage Lane

Residences will be comprised of forty-six (46) units, to include a minimum of twenty (20) senior units, and the property on which it shall be constructed shall be exempt from all property taxes. An annual service charge for public services in lieu of all property taxes shall be equal to 4% of the difference between Annual Shelter Rent and Utilities. The tax exempt status of the housing development shall remain in effect for twenty (20) years.

- Mrs. Margaret Hughes stated that she resides across the street from the vacant building and is looking forward to having the renovation completed, offering her a more appealing view from her front yard than what she has had for many years.

- Mr. Gary Penix advised that he is against the redevelopment, concerned with having affordable housing for seniors and families at that site and that it will have a negative impact on the neighborhood. Mr. Penix also expressed concerns of his property taxes going up with the significant \$6 million investment on this site.

The Public Hearing was closed at 8:15 p.m. with no additional public comments.

A motion was made by Jim Marks and seconded by Andy Penrose for adoption of Ordinance #205 – Payment in Lieu of Taxes for 117 West Street. It is a proper public purpose of the State of Michigan and its political subdivisions, Village of Jonesville, to provide housing for moderate income citizens and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401, *et seq.*). The ordinance language reflects consistency with the intent of the model municipal ordinance developed by the Michigan State Housing Development Authority coupled with terms in the best interest of the Village of Jonesville that establish a 4% annual service charge, a duration of twenty (20) years, and five (5) year project completion deadline. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Jim Marks, Andy Penrose and Robert Snow. Nays: None. Absent: Ron Hayes. Motion carried.

A motion was made by Gerry Arno and seconded by Jerry Drake to approve the Planned Unit Development (PUD) concept plan and the site plan for 117 West Street as recommended by the Jonesville Planning Commission. The site plan approval is detailed in the attached engineering and architectural documents. The intent of a PUD is to offer an alternative to traditional development by permitting flexibility in the regulations for development on parcels of land which are suitable in size, location and character for the use proposed while ensuring compatibly with adjacent land uses. The PUD Zoning standards are provided as a design option to encourage innovation in land use in terms of variety, design, and improvement of existing sites. In regard to the former Kiddie Brush and Toy Company site, adequate public infrastructure to accommodate the sanitary sewage, storm water, water supply and traffic exist. Applicable provisions of the zoning ordinance have been met and a table of deviations has been provided on the site plan. The site plan approval is subject to all state and local codes, as additional project information is generated during the construction document phase. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Jim Marks, Andy Penrose, and Robert Snow. Nays: None. Absent: Ron Hayes. Motion carried.

The minutes of July 20, 2011 were approved by a motion from Jerry Drake and seconded by Tim Bowman. Absent: Ron Hayes. All in favor. Motion carried.

Meeting adjourned at 8:19 p.m.

Submitted by,

Cynthia D. Means
Clerk

VILLAGE OF JONESVILLE
 INVOICE APPROVAL LIST
 AUGUST 4, 2011

<u>Vendor Code</u>	<u>Vendor Name/Invoice</u>	<u>Description</u>	<u>Amount</u>
01056	A & J COFFEE SERVICE 15750	SUPPLIES	3.70
TOTAL FOR: A & J COFFEE SERVICE			3.70
01268	AEMISEGGER, KELSEY 7/28/2011	UMPIRE SERVICES&TRACK FUN RUN ASSISTANT	360.00
TOTAL FOR: AEMISEGGER, KELSEY			360.00
00040	AMERICAN COPPER & BRASS, INC. 1121871	WWTP SUPPLIES	15.53
TOTAL FOR: AMERICAN COPPER & BRASS, INC.			15.53
00052	APOLLO FIRE EQUIPMENT CO. 33414	JVFD SCBA PARTS	349.31
TOTAL FOR: APOLLO FIRE EQUIPMENT CO.			349.31
00125	BROOKS, JAMIE 7/28/2011	VILLAGE OFFICE CLEANING	100.00
TOTAL FOR: BROOKS, JAMIE			100.00
00173	CENTENNIAL WIRELESS 41029884-004	JVPD CELLULAR PHONE	70.86
TOTAL FOR: CENTENNIAL WIRELESS			70.86
01329	CENTURY RESOURCES 34742	JV RECREATION FUNDRAISER	1,939.55
TOTAL FOR: CENTURY RESOURCES			1,939.55
00212	CONSUMERS ENERGY		
	100000218592	WWTP	3,835.33
	100008735977	SPRINKLERS	29.14
	100008865345	WATER TOWER	58.69
	100008865667	SPRINKLERS	19.90
	100008885400	SPRINKLERS	52.56
TOTAL FOR: CONSUMERS ENERGY			3,995.62
01357	CRANBERRY CORNERS 7/28/2011	RECREATION T-SHIRTS	27.00
TOTAL FOR: CRANBERRY CORNERS			27.00
01360	CREATIVE PRODUCT SOURCE, INC. CPI019268	JVPD CLEANUP KIT	127.52
TOTAL FOR: CREATIVE PRODUCT SOURCE, INC.			127.52
00418	CURRENT OFFICE SOLUTIONS 119592-00	OFFICE SUPPLIES	9.39
TOTAL FOR: CURRENT OFFICE SOLUTIONS			9.39
01121	GOW CONSTRUCTION 38-2531087	PL/DEMOLITION OF OLD STAIRWELL	3,000.00
TOTAL FOR: GOW CONSTRUCTION			3,000.00
01420	HILLSDALE COUNTY EQUALIZATION		

	5359	VILLAGE TAX BILLS	561.65
TOTAL FOR: HILLSDALE COUNTY EQUALIZATION			561.65
<hr/>			
00400	HILLSDALE GYMNASTICS CENTER		
	7/21/2011	RECREATION/GYMNASTICS ACTIVITY CAMP	200.00
TOTAL FOR: HILLSDALE GYMNASTICS CENTER			200.00
<hr/>			
01416	HUDSON BRICK YARD		
	61261	AIB-BLOCKS	55.12
TOTAL FOR: HUDSON BRICK YARD			55.12
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00475	JONESVILLE BUSINESS ASSOC.		
	7/28/2011	DAVID POPE/JV BUCKS FOR COACHES	510.00
TOTAL FOR: JONESVILLE BUSINESS ASSOC.			510.00
<hr/>			
00802	LITCHFIELD - JONESVILLE LANES, INC		
	7/21/2011	RECREATION/CONTRACTUAL	325.00
TOTAL FOR: LITCHFIELD - JONESVILLE LANES, INC			325.00
<hr/>			
01419	MDOT		
	AP337008	DDA-US12/M99 CORNER WORK	1,791.48
	SE336651	TRAFFIC SIGNAL	80.19
TOTAL FOR: MDOT			1,871.67
<hr/>			
00607	MEANS, CINDY		
	7/21/2011	DDA/AIB/CINDY MEANS	166.11
TOTAL FOR: MEANS, CINDY			166.11
<hr/>			
01105	MICHIGAN GAS UTILITIES		
	4604278-4	WWTP GAS	38.04
	4604869-0	VILLAGE HALL GAS	38.04
	4605375-7	FIRE BARN/GAS	43.08
	4605407-8	DPW GARAGE/GAS	38.76
	4605464-9	GAS LIGHT SERVICE	21.67
	4605465-6	SEWER/GAS	462.57
	4850783-4	JV POLICE/GAS	39.48
	5132594-2	WATER ST/GAS	102.91
TOTAL FOR: MICHIGAN GAS UTILITIES			784.55
<hr/>			
00806	MICHIGAN METER TECHNOLOGY GRP, INC.		
	7/28/2011	WATER/WWTP MAINT.CONTRACT	1,787.86
TOTAL FOR: MICHIGAN METER TECHNOLOGY GRP, INC.			1,787.86
<hr/>			
00645	MILL RACE GOLF COURSE		
	7/28/2011	GOLF INSTRUCTION	160.00
TOTAL FOR: MILL RACE GOLF COURSE			160.00
<hr/>			
01172	MUNRO HOUSE BED AND BREAKFAST		
	7/21/11	AIB/DARLENE BLAKE/LINDA CROMER	460.04
TOTAL FOR: MUNRO HOUSE BED AND BREAKFAST			460.04
<hr/>			
00704	NORM'S TIRE AND SERVICE		
	7/28/2011	JVPD CAR REPAIR	55.92
TOTAL FOR: NORM'S TIRE AND SERVICE			55.92
<hr/>			
00181	OLIVIA'S CHOP HOUSE		
	2010-1	AIB-LUNCH/DINNER	709.33
TOTAL FOR: OLIVIA'S CHOP HOUSE			709.33
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00731	PARRISH EXCAVATING, INC		
	941	SEWER REPAIR/US-12	4,987.32
	943	SEWER REPAIR/OAK STREET	4,792.01
TOTAL FOR: PARRISH EXCAVATING, INC			<u>9,779.33</u>

01237	PERRY CORPORATION		
	752282	AIB/COPIES	124.82
TOTAL FOR: PERRY CORPORATION			<u>124.82</u>

REFUND REC	REPPERT, KERI		
	7/21/2011	RECREATION/REFUND GYMNASTICS ACT CAMP	45.00
TOTAL FOR: REPPERT, KERI			<u>45.00</u>

01300	SPEEDWAY SUPERAMERICA, LLC		
	7/28/2011	GASOLINE	2,094.92
TOTAL FOR: SPEEDWAY SUPERAMERICA, LLC			<u>2,094.92</u>

00919	STOCKHOUSE CORPORATION		
	46513	DPW DOOR HANGERS	60.00
TOTAL FOR: STOCKHOUSE CORPORATION			<u>60.00</u>

01349	T&C AUTO SERVICE		
	7/28/2011	JVPD OIL CHANGE	24.95
TOTAL FOR: T&C AUTO SERVICE			<u>24.95</u>

01320	TELLER, ASHLENDE B		
	7/28/2011	UMPIRE SERVICES	210.00
TOTAL FOR: TELLER, ASHLENDE B			<u>210.00</u>

01418	TRI STATE EQUIPMENT CO		
	7202117	DDA-AIB/RETAINING WALL LABOR	3,560.00
TOTAL FOR: TRI STATE EQUIPMENT CO			<u>3,560.00</u>

00981	USA BLUEBOOK		
	443314	WWTP CHEMICALS	432.77
TOTAL FOR: USA BLUEBOOK			<u>432.77</u>

00982	USALCO		
	1075588	LIQUID ALUMINUM SULFATE	4,035.00
TOTAL FOR: USALCO			<u>4,035.00</u>

01042	WOLCOTT, KEVIN		
	7/28/2011	UMPIRE SERVICES	75.00
TOTAL FOR: WOLCOTT, KEVIN			<u>75.00</u>

01043	WOLVERINE ENG & SURVEYORS INC.		
	20110219	READING LANE	360.00
	20110224	FAYETTE,FRANKLIN,BOWMAN STREETS	4,074.50
TOTAL FOR: WOLVERINE ENG & SURVEYORS INC.			<u>4,434.50</u>

TOTAL - ALL VENDORS			42,522.02

VILLAGE OF JONESVILLE
INVOICE APPROVAL LIST
AUGUST 18, 2011

Vendor Name	Description	Amount
1. AT&T	POLICE/WWTP CELLULAR PHONES	95.00
2. BS & A SOFTWARE	CASH RECEIPT/ANNUAL SERVICE	300.00
	PAYROLL SYSTEM/ANNUAL SERVICE	400.00
	UTILITY BILLING/ANNUAL SERVICE	400.00
	ACCOUNTS PAYABLE/ANNUAL SERVICE	300.00
	GENERAL LEDGER/ANNUAL SERVICE	350.00
	TAX SYSTEM/ANNUAL SERVICE	630.00
TOTAL		2,380.00
3. CDW GOVERNMENT, INC.	TOSHIBA COMPUTER DOCKING STATION	89.80
4. CLARK ELECTRIC, INC.	WWTP/TROUBLESHOOT SEWAGE PUMP	59.50
5. CLEAR VIEW, B.R. LLC	WINDOW CLEANING	30.00
6. CONSUMERS ENERGY	WWTP-IRON REMOVAL	1,351.00
	PARKING LOT LIGHTS	23.06
	WWTP ELECTRICITY	7,925.70
	STREET LIGHTS	2,699.39
	STREET LIGHTS	396.06
	PARK PAVILLION	21.90
	WRIGHT ST PARK	23.22
	DPW GARAGE	165.92
	VILLAGE HALL	392.66
	RADIO TOWER	39.38
	FIRE DEPARTMENT	147.64
	FIRE STATION	101.91
	POLICE DEPARTMENT	396.10
	FIRE SIREN	20.03
	VILLAGE HALL 2ND FLOOR	19.90
	CARL FAST PARK	39.60
	DDA BUILDING	634.85
TOTAL		14,398.32
7. COUNTRYSIDE TROPHIES	NAME PLATES	37.50
	RECREATION-RIBBONS	168.00
	NAME PLATES/HOLDERS PLANNING COMMISSION	46.25
TOTAL		251.75
8. CRAIG WICKHAM TREE SERVICE	TREE/STUMP REMOVAL	1,405.00
9. CRANBERRY CORNERS	VILLAGE LOGO T-SHIRTS	85.00
10. CROUCH ELECTRIC, LLC	SIREN EQUIPMENT TESTING	87.00
11. CURRENT OFFICE SOLUTIONS	ENVELOPES	15.78
12. FIRST NATIONAL BANK OMAHA	SPAHR-HAYES-PENROSE MML CONVENTION	465.15
	MAHONEY-SMITH ICMA CONVENTION	2,289.91
TOTAL		2,755.06
13. GERKEN MATERIALS	GRAVEL	329.18

14. GRAINGER	AIR COMPRESSOR	495.00
15. HACH COMPANY	WWTP FILTER PAPER	196.25
16. HODGE CONSTRUCTION	VILLAGE HALL DOWNSPOUT MATERIAL	1,850.00
17. JONESVILLE HARDWARE	EQUIPMENT	416.64
18. MICHIGAN LAWN & LANDSCAPE	MOWING/MAINTENENCE	1,238.24
	MOWING SERVICES	1,120.00
TOTAL		<u>2,358.24</u>

19. MICHIGAN METER TECHNOLOGY GRP, INC.	DPW/WATER METERS	7,231.00
20. MML WORKERS COMPENSATION FUND	WORKERS COMP PAYMENT SCHEDULE	3,099.00
21. MUNICIPAL CODE CORPORATION	ANNUAL CODE-INTERNET FEE	550.00
22. NONIK TECHNOLOGIES, INC.	PHONE SYSTEM INSTALLATION	308.76
23. PARKER, HAYES & LOVINGER, P.C.	REVIEW OF PROPOSED ORDINANCE	100.00
24. PERFORMANCE AUTOMOTIVE	DPW MAINTENENCE	18.36
25. REPUBLIC WASTE SERVICES	WWTP SERVICE	80.00
	JV FIRE DEPT SERVICE	49.00
	JV POST OFFICE	95.00
TOTAL		<u>224.00</u>

26. SPRINT	VILLAGE MANAGER CELL PHONE	45.00
27. STATE OF MICHIGAN	APP FOR MICHIGAN NOTARY PUBLIC	10.00
28. STOCKHOUSE CORPORATION	JV POLICE/ENVELOPES	257.00
29. TERRA CONTRACTING, LLC	SEWER CLEANING & TELEVISIONING	16,453.63
29. THOMPSON-ROBERTS AGENCY	NOTARY BOND	60.00
30. USA BLUEBOOK	WWTP-FLURORIDE BUFFER	68.77
31. VILLAGE OF JONESVILLE	JV POLICE/WATER	40.16
	DDA BUILDING-WATER	61.70
	VILLAGE HALL/WATER	40.16
	JV FIRE DEPT/WATER	78.66
	WWTP WATER	360.95
	PARK PAVILLIAN WATER	73.71
	DPW GARAGE/WATER	66.72
	L DFA-SPRINKLERS	63.86
	L DFA-SPRINKLERS	81.86
	SPRINKLERS	72.86
	DRINKING FOUNTAIN	31.08
TOTAL		<u>971.72</u>

32. WALMART COMMUNITY	SUPPLIES	126.78
33. WORKHEALTH	DOT EXAM	47.00
TOTAL - ALL VENDORS		56,868.54

JONESVILLE FIRE DEPARTMENT

fire summary-2011

	VILLAGE	SCIPIO	FAYETTE	MUTUAL AID	WEATHER	Training, meetings
JANUARY	3	0	1	1	0	4
FEBRUARY	23	5	8	3	0	4
MARCH	6	1	2	1	0	5
quarter total=	32	6	11	5	0	13
APRIL	2	0	3	4	0	4
MAY	2	0	2	0	2	6
JUNE	0	0	0	3	0	9
quarter total=	4	0	5	7	2	19
JULY	5	5	1	1	0	3
AUGUST						
SEPTEMBER						
quarter total=						
OCTOBER						
NOVEMBER						
DECEMBER						
quarter total=						
Total for year						

Notes:

JONESVILLE FIRE DEPARTMENT

fire report JULY-2011

DATE		LOCATION	members
JULY-2	L.P. leak	1320 E Hastings Lk, Rd.(Scipio)	6
JULY-3	Pool fill	413 West st (Village).	2
JULY-3	2 Car P.I.	Concord / litchfield (Scipio)	9
JULY-3	Car fire	(mutual aid) hillsdale city	4
JULY-6	Buisness meeting	Station (Meeting)	15
JULY-8	Fire alarm	460 Adrian st, (Village)	4
JULY-11	Siren test	Station (Training)	1
JULY-16	tree with wires/ down	Homer rd./ Ball rd.(Fayette)	3
JULY-18	Vehicle fire	Parkwood/ Greenbriar(village)	10
JULY-19	County assoc. meeting	Jonesville fd (meeting)	14
JULY-23	Car vs. tree	Reading Ave.(Village)	5
JULY-27	Gas odor invest.	7370 Cranberry Lk. Rd.(Scipio)	7
JULY-29	Low hanging Phone wires	Concord/Litchfield rd.(Scipio)	6
JULY-29	wires down	Concord/Hastings Lk. Rd.(Scipio)	5
JULY-29	Vehicle fire	216 Olds st.(Village)	10

Notes:

Jonesville Dept of Public Works

July 2011

Monthly Report

	PLOWING	Salt	Sand	Chloride	COLD MIX	PROC. GRAVEL
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Tons	0 Tons	0 Bags	0 Tons	0
MAJOR ROADS	0 HR DT 1 HR OT	0 Tons	0 Tons	0 Bags	0 Tons	5 Tons
LOCAL ROADS	0 HR DT 0 HR OT	0 Tons	0 Tons	0 Bags	0 Tons	4 Tons
PARKING LOTS	0 HR DT 0 HR OT	0 Tons	0 Tons	0 Bags	0 Tons	0
POLICE STATION	0 HR OT	0 Tons	0	0	0	0
FIRE DEPARTMENT	0 HR OT	0 Tons	0	0	0	0
DPW DEPT	0 HR OT	0	0	0	0	0
WWTP	0 HR OT	0	0	0	0	0
WATER	0 HR DT 0 HR OT	0	0	0	0	0
TRACTOR REPAIR	0 HR OT					

There were no call outs..

The one hour overtime on Major St. was from storm damage

The storm on 7-11-11 took down 3 tree's in the Village's right-of-way.

We have been grading road edges as they have been washing out from the storms.

We read water meters for the month of July.

We have been maintaining the ball fields for the summer Rec. program.

All of the new flowers for the DDA & parks are being watered.

We had training on our new trench box that we purchased.

The new downspouts are in for the Village Hall, Hodge Const. will be installing them at the end of August

Consumers Power started installing the new light poles on Gaige St.

We received 9 new radios for our DPW vehicles from Doug Sanford at 911. The grant paid 80% (\$3,344

Village portion was 20% (\$1,685.80).

Rieth & Riley repaved Murphy St.

Bailey Excavating received the bid for Reading Lane, they will start on the 15 of August.

Michigan Paving received the bid for milling & paving the Local Streets, they will start after Labor Day.

Mike Kyser

Jonesville Police Department

116 W. Chicago Street
Jonesville, Michigan 49250

911 Service

Administration 517 849-2101

FAX 517 849-2520

MONTHLY REPORT JULY 2011

We had a total of 164 incidents, fifteen arrests.

Four simple assaults were reported, four arrests.

One felonious assault was reported.

One B&Es was reported.

Four larcenies were reported.

One bad check complaint was made.

Three retail frauds (Shoplifting) were reported with two arrests.

Four Operate While Intoxicated [OWI] alcohol and drugs arrests were made.

Two animal cruelties, dogs left in cars, tickets were issued.

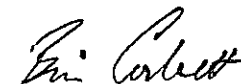
Two junk and one yard/lawn violation notices were sent.

Ten traffic crashes and four private property crashes were reported.

Seven false alarms were reported, one at the high school and two at MSP.

We had five assists to other agencies; three to the Sheriff's Department; two to Jonesville Fire Department.

Traffic control was given in work zones as deemed necessary to facilitate traffic flow.


Brian Corbett
Chief of Police